



## **STANDARDS SUB-COMMITTEE**

### **TERMS OF REFERENCE**

- CHAIR:** To be appointed at the first full Governors' meeting in October.
- MEMBERSHIP:** The full Governing Body shall establish the Standards Sub-Committee comprising at least 3 Governors.
- IN ATTENDANCE:** The Principal of JCG and the Head Teacher of JCP will be entitled to attend any meeting of Standards Sub-Committee but will not be entitled to vote thereat. The Principal of JCG and the Head Teacher of JCP will be entitled to nominate a member of staff to attend in their absence.
- Any person may be invited by the Standards Sub-Committee to attend a meeting to provide expert information/advice as required from time to time. For the avoidance of doubt, any such attendee will not be entitled to vote at the meeting.
- TERM OF OFFICE:** Minimum of one year.
- CLERK:** The full Governing Body shall appoint a member of staff of the College to act as the Clerk of the Standards Sub-Committee.
- The role of the Clerk is to arrange sub-committee meetings by written notice, circulate the agenda, prepare minutes of such meetings and draft recommendations for decision by the full Governing Body. For the avoidance of doubt, the Clerk will not have any voting rights.
- QUORUM:** 2 Governors.
- MEETINGS:** The Standards Sub-Committee shall meet at least once every term before the full Governors' meeting held in October, December, March and June and at such other times as the Chair of the Standards Sub-Committee decides.
- As far as practicable, meetings will be scheduled in advance for the full academic year.
- Any Governor may request additional meetings of the Standards Sub-Committee through the Chairman of such sub-committee and these will be organised by the Clerk.

Unless otherwise agreed, written notice of each meeting confirming the venue, time and date, together with an agenda of items to be discussed shall be forwarded by the Clerk to each member of the Standards Sub-Committee and any other person invited by the Standards Sub-Committee to attend.

**MAIN PURPOSE:**

To consider all College matters relating to the setting and monitoring of academic targets, academic results and academic progress, the schools' curriculum and extra curriculum programmes.

**DUTIES:**

The duties of the Standards Sub-Committee are as follows:

1. to consider and review the school assessment targets and data in line with National and Jersey standards and other comparable benchmarks and monitor progress;
2. to ensure school leadership has appropriate and rigorous systems for monitoring and evaluating the quality of teaching, learning and assessment throughout the school;
3. to receive and review internal and external evaluation reports for different subjects/faculties and review improvement measures where necessary and monitoring such improvement measures;
4. to ensure the school leadership has appropriate systems for monitoring and evaluating the quality of teaching and learning in the school;
5. to ensure that decisions made the College ensures the delivery of the Jersey Curriculum and takes into account the Education Department's policy for the curriculum;
6. to review and agree the adoption and implementation of the Education Department's policies;
7. to work with the Principal of JCG and the Head Teacher of JCP to monitor, consider and review curriculum items;
8. to review all relevant policies in respect of curriculum, including the Careers Education and Guidance (CEG) Policy; Curriculum Policy, the Examinations Policy; Work Experience; and Staff Development Policy;
9. to ensure that Staff feel valued and encouraged to achieve their full potential through continued professional development;
10. to assist and ensure the implementation of the Education Department's policies and procedures relating to discipline, grievance, competence, capability and redundancy measures as required; and
11. to periodically review the Terms of Reference for the Standards Sub-Committee.