



JERSEY
COLLEGE

The Dome Charitable Trust Scholarship

Data Protection

The information you provide will be processed as per Data Protection (Jersey) Law 2018, for the purposes of administering a scholarship or bursary and determining eligibility for an award. In order to process the application, you will need to agree to your information being shared with the Income Tax Department, Jersey College for Girls and the bursary/scholarship provider (the Trustees of the Dome Charitable Trust) for verification purposes upon your submission of the form. No information will be passed to any other third parties without your prior consent. Please read this with the Privacy Statement on the following link <https://jerseycollegeforgirls.com/>

PRIVATE & CONFIDENTIAL

The information for The Dome Charitable Trust Scholarship is initially collated by the Jersey College for Girls and the appropriate applications are passed to the Trustees. *The final decision will always remain the Trustees in accordance with the terms of the Trust Instrument and their duties under law.*

Applicants will be informed as soon as possible of the recommendations approved by the Trustees.

Note:

The Tax Department will need to verify the information you have provided about your income. They can only do this if you have also submitted your Tax Return for the preceding tax year. Therefore, you must make sure your Tax Return is submitted, preferably online, to the Tax Department as early as possible in January. Please make the Tax Office aware that you are applying for a scholarship and require your Tax Assessment as soon as possible. We can only consider applications that are accompanied by a copy of your Tax Assessment.

All applications, accompanied by your Tax Assessment for the preceding year, must be received at College by **Friday 19 February 2021** at the latest. **Late applications will not be considered.**

If applications are successful, parents must complete assessment forms on an annual basis to show the latest financial position.

The Dome Charitable Trust

This Scholarship will be available to an able student whose parents, without financial assistance, would not be able to send their daughter to the College. The student must show a high degree of both ability and motivation, as well as the right attitude towards learning, to take advantage of the educational opportunities offered by Jersey College for Girls.

If a suitable candidate is found each year, the Trustees will award a Scholarship and this will cover the period until the year in which she becomes eighteen, subject to continued motivation and the parents' financial circumstances being similar to those when the scholarship was awarded.

Should you require further details please do not hesitate to telephone Mrs Heidi Delves, PA to the Principal on Tel: 516208 or email h.delves@jcg.sch.je.

**SCHOLARSHIP
ASSESSMENT FORM**

Child's Surname..... Date of Birth.....

First Names..... Place of Birth.....
(attach copy of birth certificate, first application only)

Surname of Parent(s)/Partners(s)

First Names.....

Address

.....

Tel Email

Occupation of 1st Parent/Partner.....

Name and Address of Employer(s)

.....

Occupation of 2nd Parent/Partner.....

Name and Address of Employer(s)

.....

Any special circumstances you wish to be taken into consideration

.....

If either party is divorced or separated please provide details of maintenance received as well as family allowance, sickness benefit and welfare payments from Parish.

If there has been a divorce or separation please advise who is undertaking responsibility for payment of the fees.

If other person(s) are financially contributing to the family/household please provide details.

DETAILS OF PARENTS’/PARTNER ANNUAL INCOME

Total income of both parents/partner from all sources (earned and unearned) for the year ending **31 December 2020**. Please answer **all** questions by either **stating income or inserting the word “None”**. If income this year will be significantly less than that indicated please explain why on the back page.

INCOME BOTH INCOMES MUST BE DECLARED	1st Parent / Partner	2nd Parent / Partner	OFFICE USE
1. (a) Salary or wages (including gratuities, overtime, bonus or commission (gross) and benefits in kind	
(b) Any additional part-time work, etc. (gross)	
2. Bank interest, interest from stock, mortgages or investments of any kind (gross)	
3. Letting or sub-letting of rooms or other premises (net)	
4. Net income from paying guests	
5. Taxable State benefits (<u>please specify</u>)	
6. Pension or annuity (gross) (State source from which received)	
7. Any other income (Please give details)	
8. Profession, business or trade (taxable profit)	
Totals			

INCOME VERIFICATION – The Tax Department will need to verify the information you have provided about your income. They can only do this if you have also submitted your Tax Return for the preceding tax year. Therefore, you must make sure your Tax Return is submitted, preferably online, to the Tax Department as early as possible in January. Please make the Tax Office aware that you are applying for a scholarship and require your Tax Assessment as soon as possible. We can only consider applications that are accompanied by a copy of your Tax Assessment.

CHILDREN (INCLUDING THE APPLICANT) WHO ARE WHOLLY DEPENDENT

Any awards or benefit available from a business or a trust should be disclosed.

Name of child	Date of Birth Day Month Year	School attended or to be attended	Gross income of child for last calendar year

DETAILS OF PARENTAL CAPITAL ASSETS

Property and whether it is occupied or rented out. The amount of outstanding mortgage. Other real estate, other valuable assets, investments, bank balances. Please provide an estimated value of each item – continue overleaf if necessary.

THIS MUST BE COMPLETED – Please state 'None' if applicable

Please note that if it is likely that a scholarship is to be offered, then documentary evidence may be requested to substantiate these assets. Failure to disclose total assets will result in withdrawal of the Award and possibly the demand for repayment of the fees already paid.

PARENTAL CONTRIBUTION

Are you able to make any contribution towards the fees? If so, please indicate the amount per annum below:

ANY OTHER DETAILS INCLUDING MORTGAGE PAYMENTS OR RENTAL PAID PER ANNUM

THIS MUST BE COMPLETED – Please state 'None' if applicable

PRIVATE & CONFIDENTIAL

If either parent(s)/partner is a proprietor or involved in a business, or own(s) 10% or more of the shares in a company, or has a beneficial ownership or holding in a business, or is a beneficiary of a trust, if yes please give details in the columns below:

Name and Address of Business	Nature of Business	State percentage shareholding, partnership share, or beneficial ownership	Income from Business as shown in Parental Income

DECLARATION

I/We declare that to the best of my/our knowledge and belief the information given on this form is correct, and that the figures represent the total income from all sources of both parents/partners, as well as capital assets owned.

UNDERTAKING

In the event of the Trust awarding a scholarship in connection with the attendance of my/our daughter at the College on Page 1, I/we understand that my/our daughter is expected to complete the course and I/we agree that should my/our daughter fail for any reason to attend school for any part of any term in the period covered by the award, or should I/we cease to reside in Jersey, I/we will notify the Trust. I/we also undertake to inform the Trust of any change in my/our financial circumstances. I/we accept that I/we will have to complete an annual disclosure of my/our full financial circumstances for my/our daughter to be considered for a continuation of the scholarship.

Dated..... Signed.....
(Parent/Partner)

Dated..... Signed.....
(Parent/Partner)

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I/We agree to my/our information being shared with the Income Tax Department, Jersey College for Girls and the bursary/scholarship provider (the Trustees of the Dome Charitable Trust) for verification purposes upon submission of this form (please tick box).

Dated..... Signed.....
(Parent/Partner)

Dated..... Signed.....
(Parent/Partner)

This completed form should be returned to:

**Heidi Delves
Jersey College for Girls
Le Mont Millais
St Helier
JE2 7BY**

AND MUST BE ACCOMPANIED BY A COPY OF YOUR TAX ASSESSMENT FOR THE RELEVANT TAX YEAR IN ORDER TO VERIFY THE HOUSEHOLD INCOME DECLARED ON THIS APPLICATION

Closing date for applications: Friday 19 February 2021

**Email: h.delves@jcg.sch.je
Tel: 01534 516208**