



TRIDENT OWN PLACEMENT FORM

STUDENT:

Name: School:

DOB: Form:

Dates of work experience:

Important: The job must not already be in the scheme and you will not be permitted to work with close relatives. The selection form must be completed and 6 additional choices need to be made from WebView.

EMPLOYER:

Trident manages the (unpaid) work experience scheme for the Island's secondary schools on behalf of the Education Department and has the responsibility of endorsing all placements. A member of the Trident team will contact you, and arrange a visit to discuss the placement, insurance and Health & Safety issues. If you have any questions you would like to ask first, then please contact the Trident Office on 449431. **Please note: This job cannot already be in the Trident scheme and students are not permitted to work with close relatives.**

Name of Organisation:

Address:

..... Postcode:

Tel: Email:

Name: Signature:

Position: Date agreed

Work Experience Details:

Key Duties:

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Working days & hours (students will be required to do a full-time work)

Dress-code:

Protective clothing: (If required Trident will provide safety boots, please give details of any other required items and if these will be provided by employer or student)

Student's supervisor: Position:

PARENT / GUARDIAN:

I agree that my son/daughter may be placed for work experience with the above organisation.

Name: Signed:

Data Protection (Jersey) Law 2005 The information provided by you on this form is required for the purpose of organising Trident work experience and will be held by the Education Department. The information given will be disclosed to placement providers to ensure, as is reasonably practicable, that your health, safety and welfare are safeguarded. Information provided will also be used to monitor/develop the scheme.